

MEMO

FROM: Reimagining General Education Leadership Team (Contact: Beth Quitslund)
SUBJECT: **Notification of ICC Summer 2020 Review**
DATE: April 14, 2020

The purpose of this document is to provide details about intentions to offer UCC Individual Course Committee reviews during Summer 2020.

Background

The University Curriculum Council (UCC) is the final recommending voice in curricular matters. The Individual Course Committee (ICC) reviews new courses, course changes, or deactivations.

After a course change or new course has been created by the Contact person, the order of approval is as follows: DSCC: Department/School Curriculum Committee (optional) to DCSD: Department Chair/School Director to CCC: College Curriculum Committee to CDEAN: College Dean to ICC: Individual Course Committee to UCC: University Curriculum Council.

All courses that include a general education component are reviewed by both the ICC and the General Education (GE) committee of UCC; these reviews take place in parallel. If the GE committee does not approve the course for inclusion in the requested general education category, ICC will return the course so that the Contact can remove or modify the general education tag.

ICC Summer 2020 Review

To progress individual course changes and reviews for general education courses (BRICKS), ICC and GE will offer two dates for summer course reviews:

1. July 7 (with a submission date to ICC no later than June 30)
2. August 4 (with a submission date to ICC no later than July 28)

Courses submissions are limited to courses submitted for general education approval. All new courses and course changes approved by ICC and GE during Summer 2020 will be slated for batch processing by the full UCC during the first meeting of the Fall 2020 semester.

Submissions should be submitted outside of OCEAN 2.0 using a BRICKS individual course form (*form and process are forthcoming*). Required information will be similar to course information currently required in OCEAN 2.0 with modifications related to BRICKS requirements. Submissions may apply for any of the appropriate general education requirements including components in Foundations, Pillars, Arches, Bridges, and/or Capstones.

For colleges that need to convene their CCCs to review new courses and course modifications, a small stipend¹ per committee member² will be available³.

¹ \$100 per CCC faculty member (*exception*: \$150 per A&S CCC faculty member)

² A maximum of four faculty member stipends per CCC (*exception*: six stipends for A&S CCC)

³ Faculty or administrators on contract during the summer are not eligible for the stipend